

# 2020 Programme of Training Delivery

## Frequently Asked Questions

### **Booking**

#### How can I book a training course?

Visit <https://www.durhamscouts.org.uk/booking/training/courses.php>. You will need to log in to book a course.

#### Is there a deadline?

There is a strict two-week deadline for all County modules (four weeks in respect of Manager and Supporter Training). There are a number of reasons for this which centre around the administration and preparation of materials. Dates and booking facilities are made available at the start of the calendar year and all Districts are provided with reminders of courses six weeks before the event.

Our IT allows a single closing date. This is an exact 14 day deadline, so if a course starts at 0900 on 25 December, then bookings must be made before 0900 on 11 December.

#### Can I cancel?

Yes, up to two weeks before the course, you can log in and visit My Tools (<https://www.durhamscouts.org.uk/mytools/>).

After that point, please follow the details on your joining instructions.

#### Will I receive confirmation of my booking?

You can see all your bookings by visiting My Tools.

You will receive joining instructions shortly after the deadline. These will confirm the location and the times of the training and will be sent to the email address you quoted when booking.

### **Residential weekends**

#### Who are these aimed at?

Whilst open to all in the County, these weekends are designed for Leaders who have already completed Getting Started.

#### When are the weekends?

Two weekends will run, one on 2/3 May and a second on 31 October/1 November.

### Which modules are on each weekend?

Each weekend is a combination of a number of modules, aimed at giving a varied weekend and supporting adults working towards the Wood Badge.

The May weekend will include:

- Module 13 – Growing the Movement
- Module 16 – Introduction to Residential Experiences
- Module 19 – International
- Module 14 – Supporting Young People
- Module 7 – Scouting For All

The autumn weekend will include:

- Module 15 – Promoting Positive Behaviour
- Module 11 – Administration
- Module 5 – Fundamental Values of Scouting
- Module 8 – Skills of Leadership
- Module 9 – Working with Adults
- Module 36 – Additional Needs

### Do the two weekends cover all the Wood Badge modules for a Leader?

It isn't possible to include every module across two weekends. The balance of modules are:

- Module 6 – Changes in Scouting
- Module 10 – First Aid
- Modules 12A/B – Delivering a Quality Programme/Programme Planning
- Module 17 – Running Safe Activities
- Module 18 – Practical Skills

### Why are there spaces between the modules on the weekends?

We build in some additional activities into the weekends to support adults, but which are not directly training modules. The detail of these additional activities have not yet been fully planned.

### Why is there a charge for residential weekends?

In order to cover costs of accommodation and food, there is a charge which is £55 per weekend. There is no charge for the training itself, which remains “free at the point of delivery”.

The food included is a light lunch on Saturday and Sunday; an evening meal and Sunday breakfast. Menu choices will be sorted closer to the weekends. Tea and coffee are provided throughout the weekend.

Can I attend without staying overnight or without food?

Yes. For 2020 we are providing the facility to book all modules on a weekend without accommodation or food. This allows people who cannot commit to the overnight element to participate in full.

Can I attend just some of the modules on a weekend?

Each module on a weekend can be booked separately. This is to allow those who only need one (or a few) modules to come along and gain learning they need.

Can I book food if I can only make one day of the weekend?

We can't offer that via the booking system, but will be considering whether we can do this closer to the weekends (but we do need to give notice to our caterers).

How do I make payment for a residential weekend?

Payment is required in advance. We will provide details direct to individuals by email.

## **Manager and Supporter Training**

Why are some courses not in Durham Scout County?

This training is organised on a Regional basis. It means that we have access to courses across the whole region. When courses are arranged at Moor House, they are not exclusive to Durham Scout County, and will see a mix of people from other Counties.

What courses do I need as a Manager or Supporter?

You should have a discussion first with your Training Adviser (Managers and Supporters). There are three different Manager and Supporter courses:

Achieving Growth (one day)

Meeting the Challenges (one day)

Skills of Management (two days)

### Which courses are running in Durham Scout County?

In order to give the best opportunities for all, we have joined with Northumberland Scout County. A set of three courses will be running across the two Counties in the early part of 2020:

Meeting the Challenges (14 March)

Achieving Growth (26 April)

Skills of Management (16 – 17 May)

These are Regional courses, just delivered in Northumberland/Durham so the charges and deadlines relate to Regional courses.

### If I can't do the Durham/Northumberland courses can I go elsewhere?

Yes, all the regional courses are shown on our County booking page. Please note that the number of spaces left on these is not an accurate reflection of the current position – if you wish to participate please book as soon as you are able.

### Why is there a charge for Manager and Supporter Training?

The costs of these courses is set by North East Region and the charges are designed to cover costs. Regional training costs the same regardless of where it is delivered.

### What is the cost for Achieving Growth or Meeting the Challenges?

The day long courses are £10-00 and always run from 1000 to 1600 with participants asked to take a packed lunch. When two courses are delivered on the same weekend, the cost would be £20-00 but would not include any overnight food or accommodation; when this is the case local arrangements can usually be made.

### What is the cost for Skills of Management?

Weekends (the Skills of Management course) are £75-00 regardless of whether the individual stays overnight. It is simply a case of one cost fits all. The course will start at 0900 on the Saturday and finish at 1500 on the Sunday. The Saturday will continue through until 1930 and start again at 0900 on the Sunday morning.

### How do I make payment for a residential weekend?

Payments for Manager and Supporter Training need to be made in advance. We ask that payment is made to Durham Scouts within two weeks of booking. We will contact individuals about payment after they book.

### What is the deadline for booking onto Manager and Supporter Training?

The deadlines for Manager and Supporter Training are set by regional colleagues. These are generally four weeks before the course.