

# **Deputy County Commissioner (Youth Programme) Durham Scouts**

Vacancy Pack and Role Description



# Durham Scouts



## ABOUT US

Durham Scouts is a Scout County with over 6,000 youth members and 1,800 adult volunteers. We operate across County Durham, Gateshead, South Tyneside, Sunderland and Darlington, supporting the delivery of Scouting across the 105 Groups, 40 Explorer Scout Units and the 14 Scout Districts. Each week there are 350 section meetings at the 100+ locations where our young people meet, providing over 1,000 hours of Scouting activities for young people.



## SUPPORTING ADVENTURE

Durham Scouts are responsible for supporting the delivery of active and adventurous programmes for 6 and 7-year-old Beaver Scouts, 8 to 10-year-old Cub Scouts and 10 to 13-year-old Scouts organised in Scout Groups and 14 - 17-year-old Explorer Scouts and 18 - 25-year-old Scout Networks organised in Districts.

In all sections the focus is on the delivery of a balanced yet exciting programme with a focus on developing skills for life through outdoor activities and adventure.



## YOUTH FOCUS

Through our YouthShaped initiative we reflect the fact that Scouting is a youth organisation led by young people and supported by adults.

Young people are at the heart of our decision making with respect to programme, events and competitions and influence our development strategies, local objectives, priorities and governance.



## YOUTH PROGRAMME

An exciting, adventurous and balanced programme is essential in delivering Skills for Life to young people

Supporting the programming and delivery of quality youth programmes is essential in helping our existing youth members to develop life skills, and is important to the retention and recruitment of more young people in our communities.



## FIND OUT MORE

To find out more about us, please visit our website at [www.durhamscouts.org.uk](http://www.durhamscouts.org.uk)

Thank you for considering the role of Deputy County Commissioner (Youth Programme), or nominating someone you think would be good for the role - it will make a huge difference to the lives of our members.

# NEW TO SCOUTING?

## WHO WE ARE

Every year we help 450,000 young people in the UK enjoy new adventures; to experience the outdoors, interact with others, gain confidence and reach their full potential. And it's not just young people who can get in on the action. Working alongside our youth members are thousands of adult volunteers, with a huge variety of roles and opportunities available.

To find out more go to [www.scouts.org.uk](http://www.scouts.org.uk).

## VOLUNTEERING

Volunteering for us is easy, fun and offers many opportunities for gaining externally-recognised qualifications. Why not strengthen your CV while making a real impact on the lives of young people? How much time you give is up to you, and you don't need any previous experience.

We have a huge variety of roles to suit everyone, and whatever you choose, we'll make sure you're properly trained and supported.

## WHO ARE YOU?

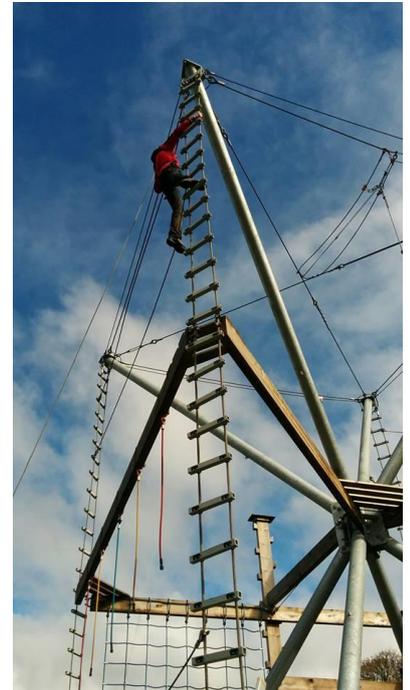
We're looking for someone with management skills who can join the Senior Leadership Team in the scout county. As Deputy County Commissioner (Youth Programme) you will take the lead with respect to supporting the development and delivery of quality youth programmes at all levels in the Scout County, as measured by the completion of Top Awards.

## WHO YOU WILL WORK WITH

The County Commissioner line manages and supports the Deputy County Commissioner (Youth Programme), who is a member of the Senior Leadership Team and works with other members of the County Team and the County Executive Committee.

Specifically, the Deputy County Commissioner (Youth Programme) will work closely with the County Commissioner, sectional Assistant District and County Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners.

The Deputy County Commissioner (Growth and Development) will take the lead in monitoring the completion of top awards in the county, and in ensuring that all county delivered events and activities fully support the attainment of programme badges and awards.



## THE SCOUT INFORMATION CENTRE

T: 0845 300 1818

T (direct): 020 8433 7100

F: 020 8433 7103

E: [infocentre@scout.org.uk](mailto:infocentre@scout.org.uk)

W: [www.scouts.org.uk](http://www.scouts.org.uk)

# ROLE DESCRIPTION

This vacancy is for a Deputy County Commissioner (Youth Programme) within Durham County Scouts, which operates in County Durham, Gateshead, South Tyneside, Sunderland and Darlington. At the last annual census, we had over 6,000 youth members between the ages of 6 and 18 involved in our Beaver, Cub, Scout, Explorer and Young Leader sections. We have over 1,800 adult volunteers, who undertake roles including working directly with young people, adults who manage and support other adults, adults who are experts in programme and activity areas, adults who support elements of the programme through Scout Active Support Units, as well as the Scout Network which provides development activities for adults aged 18-25.

The DDC (Youth Programme), working in tandem with sectional Assistant District and County Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners, coordinates and supports the development and delivery of high quality youth programmes in the County and will be supported by the County Commissioner, David Stokes, the wider County Team and the County Executive Committee.

## Purpose of the role

As a member of the Senior Leadership Team, the County DCC (Youth Programme) works in partnership with the County Commissioner and the wider County Team support the development and delivery of high quality youth programmes at all levels within the scout county.

The key purpose of the role, in partnership with sectional Assistant District and County Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners, is to support Districts and Sections in the County to develop and deliver high quality youth programmes which support the development of young people. This is measured by the attainment of top awards in all actions

### Responsible to:

County Commissioner, as a member of the Senior Leadership Team (County Commissioner and Deputy County Commissioners)

### Responsible for:

The DCC (Youth Programme) is responsible for (line manages and supports)

- Assistant County Commissioner (Beaver Scouts)
- Assistant County Commissioner (Cub Scouts)
- Assistant County Commissioner (Scouts)
- Assistant County Commissioner (Explorer Scouts)
- Assistant County Commissioner (Young Leaders)
- Assistant County Commissioner (Scout Network)

- Assistant County Commissioner (International)
- Assistant County Commissioner (Activities)
- Assistant County Commissioner (Community Impact)

Note that Assistant County Commissioners will continue to provide the detailed knowledge and subject matter expertise in their specific areas of responsibility.

### Main Contacts:

Sectional Assistant County Commissioners, District Assistant County Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners

### Appointment requirements:

The completion of a Manager and Supporter Wood Badge relevant to the Deputy County Commissioner (Growth and Development) appointment.

## Supporting the Youth Programme

The DCC (Youth Programme) will support the development and delivery of high quality youth programmes across the County by:

- Coordinating the work of the Youth Programme Assistant County Commissioners
- Roll out national initiatives under the Skills for Life strategy 'Programme' Pillar of work
- Monitoring and reporting on the completion of sectional top awards across the county (Chief Scouts Awards, Queen's Scout Awards, Duke of Edinburgh's Award)

- Work with the ACC (Activities), County Training Manager and ACC (Young Leaders) to ensure that adult and young leader training delivers the skills necessary to deliver high quality youth programmes
- Work with the ACC (International) to ensure that every young person has access to opportunities for international Scouting
- Work with the Moor House Management Board to ensure that Moor House Adventure Centre develops and delivers a range of high quality activities and opportunities that support the youth programme
- Ensuring that all county led events and activities incorporate and align with appropriate youth programme badges and awards
- Ensuring that all adults and young leaders working in youth sections are appropriately supported by:
  - Sectional Assistant District Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners
  - Sectional ACCs
  - Organising and facilitating regular sectional forums in the county (online and face-to-face), to provide guidance and support to section leaders
- Supporting District Commissioners in the appointment of sectional Assistant District Commissioners, District Explorer Scout Commissioners and District Scout Network Commissioners
- Be persuasive,
- Be able to work within predefined limits (for examples timescales and budgets),
- Be able to accept and positively respond to responsibility.

## Role Share

We are looking to appoint a Deputy County Commissioner (Growth and Development)

Potential candidates are encouraged to consider role share applications, whereby two or more persons share the responsibilities of the Deputy County Commissioner (Growth and Development), with each undertaking the responsibilities to which they are best suited.

Applications are welcomed from a small group of people who already possess a good idea of how they could work with each other to fulfil the responsibilities of the Deputy County Commissioner (Growth and Development) or from individuals willing to use their skills and experience as part of a small team.

## Personal Specification

The Deputy County Commissioner (Youth Programme) must:

- Have a good understanding of the Scout Association Theory of Change (and of the Scout Association's youth programme)
- Have experience of or be capable of line managing volunteers
- Be able to build a positive and active relationship with fellow Scouters
- Be enthusiastic and proactive and able to enthuse others about quality youth programmes
- Be able to travel extensively across the County and have the time necessary to undertake the role effectively.
- Be able to lead project teams,
- Have excellent written and communication skills,
- Be computer literate,
- Be able to work well in meetings, including monthly Senior Leadership Team meetings, county team meetings and local meetings
- Possess good presenting and facilitating skills,
- Be articulate,
- Have the ability to speak publicly,

## Nomination form for Deputy County Commissioner (Youth Programme), Durham

If you think you know just the right person for this role, or are interested in the role yourself, please complete the nomination form below, it should then be sent to Durham Scout County Office via:

- E-mail: [admin@durhamscouts.org.uk](mailto:admin@durhamscouts.org.uk)
- Post: The County Administrator, Durham Scout County, Moor House Adventure Centre, Rainton Gate, Houghton-le-Spring DH4 6QY.

You can also nominate online using our form at <https://www.durhamscouts.org.uk/about-us/> (please be sure to select the correct vacancy). Please note that the closing date for receipt of nominations is **26<sup>th</sup> July 2020**.

<b>Name of person you are nominating</b>	
<b>Their address</b>	
<b>Their telephone number</b>	
<b>Their e-mail address</b>	
<b>Their Scout Association membership number</b> (if appropriate and known)	

**Please explain why this person is suitable for this role, including relevant professional and voluntary experience from inside or outside Scouting (refer to role description).**

**Please describe the relevant skills that this person has for the role (refer to role description).**

**Please outline why you felt motivated to complete the nomination/self-nomination.**

<b>Your name:</b>	
<b>Your telephone number:</b>	
<b>Your e-mail address:</b>	