



**DURHAM SCOUT COUNTY COUNCIL**  
**ANNUAL REPORT AND ACCOUNTS**  
**2016-2017**



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## Welcome from the County Chair

We are pleased and proud to present our annual report and accounts for the year ending 31<sup>st</sup> March 2017, marking the end of another successful year.

2016-17 has seen the Scout County continue to grow, with a 4.2% annual increase in our 6 – 25-year-old youth membership and an increase in adult volunteers of 4.6%.

This on-going growth (seven years of continuous growth, totalling a 29% growth in youth membership) continues to be driven by a challenging, fun and exciting programme of traditional and new scouting activities, delivered by a dedicated team of local adult volunteers and young leaders.

However, while some districts and groups have shown phenomenal growth, others find it more challenging to offer scouting to even more young people and building sustainable capacity remains a key objective, not least of which will be through the recruitment of more adult volunteers.

2016-17 has seen the scout county refocus on the need to support our young people and their adult leaders, commissioners and supporters. This has been reflected by some minor restructuring within the county team and the recruitment of volunteers into new operational and governance roles.

In January 2017, we ran a 'satisfaction survey' to identify where we need to do an even better job supporting our members. While we need more information in specific areas, we have already started to make the changes that our members have told us we need to put in place.

We need to further develop the volunteer, financial and governance resources to tackle this issue, which is both a challenge and an opportunity. As you will read in our annual report, we are making good progress in addressing this challenge and I am confident that we will continue to grow and go from strength to strength.

None of what we have achieved in the last year – or what we will achieve in future years – is possible without our dedicated volunteers. Although it would be wrong to single out individuals, at the scout county level I must thank our county executive committee members (trustees), our growing county team and all the local volunteers who turn out to help out at county organised activities, competitions and events.

The young people of Durham Scout County represent all our futures, and they deserve everything we can give them.

**Graham Elder**

County Chair



## Annual Report 2016-17

To allow an easier comparison of where we are, or are not, meeting our stated objectives, the order in which this year's annual report is presented reflects the order of "2016-17 The Year Ahead" in last year's annual report.

### New Appointments

As reported in last year's annual report, a new County Commissioner has been appointed and there has been significant progress in making new appointments in the scout county.

This significantly strengthens the ability of the scout county to support our membership in a number of key areas.

Open or new positions filled in 2016-17 include the appointment of people to the following roles:

- County Chair
- County Treasurer
- Chair of the Appointments Advisory Committee (AAC)
- Chair of the Finance Board
- A new Youth Commissioner and two Deputy Youth Commissioners
- Deputy County Commissioner (Growth and Development)

- Assistant County Commissioners for
  - Cub Scouts
  - Scouts
  - Explorer Scouts
  - Young Leaders
- District Commissioners in Darlington, South Tyneside and Sunderland districts.

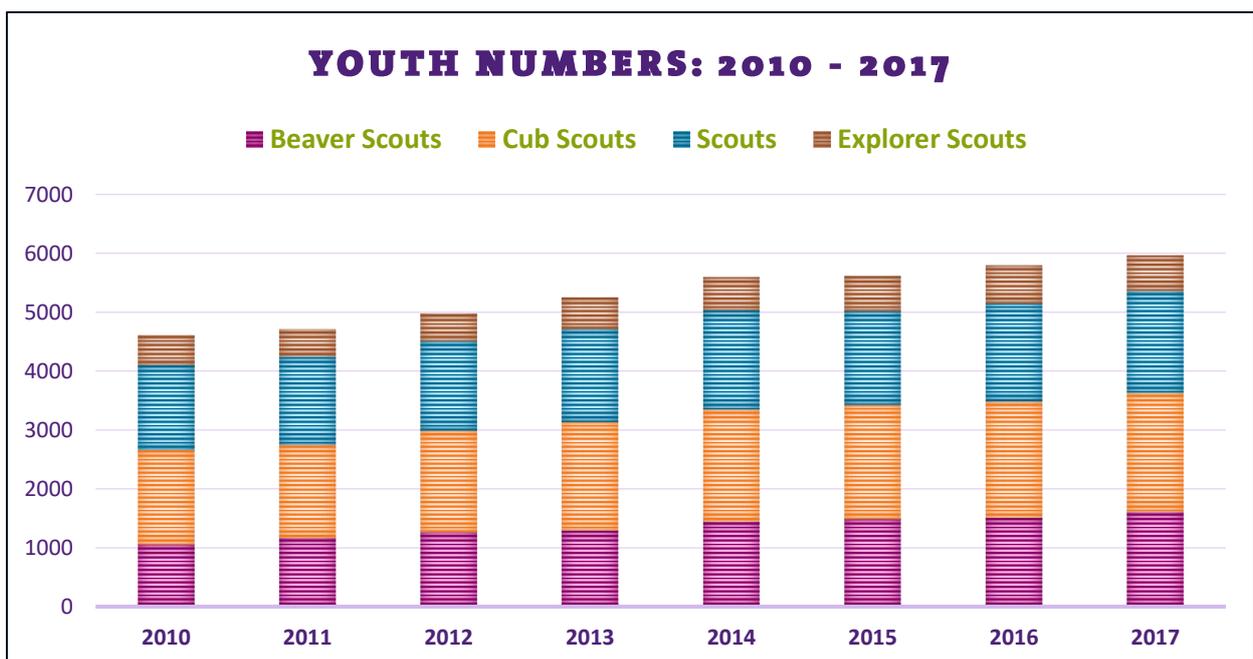
While a number of new appointments still needed to be filled at the end of 2016-17, the new appointments already in place are starting to make a difference in the support available to the Scout County.

### Development and Growth

At the 2017 annual census Durham Scout County had:

- 104 scout groups in 14 districts,
- More than 6,050 youth members (a 4.2% increase over the previous year),
- Just over 1,300 adult members, excluding occasional helpers (a 4.6% increase over the previous year).

2016-17 saw the scout county grow at a faster pace than in the previous year, reflecting some excellent growth in youth membership numbers in many of our scout districts. This builds on a growth trend



going back to 2010, with 29% growth in youth numbers over those seven years.

This reflects a continuing background of growth in The Scout Association, with Durham Scout County's growth being above average. In percentage terms Durham Scout County was the third fastest growing scout county in the UK in 2016.

It was disappointing to see our first reduction in numbers in the 14-17-year-old explorer scout section. While this reflects a national demographic trend, local analysis shows that this was due to a number of specific factors in just three scout districts and we are working with the districts involved to reverse this situation.

However, success brings new challenges and the increased popularity of scouting – driven by the excellent programmes and opportunities created by our adult volunteers – also brings issues.

While numbers grew again last year, our waiting list remains relatively unchanged and we still have more than 600 young people who cannot find a place in their local beaver colony, cub pack, scout troop and – in some areas – their local explorer scout units.

We are pleased to have had just over 50 new adults join us in the last year, but we need significantly more adult volunteers to join us (plus the financial resources to support them) if we are to start to develop new capacity, open new provision and tackle the task of reducing our waiting lists.



Just before the end of 2016-17 we were advised by The Big Lottery that our bid for three years of Youth Investment Funding (totalling just over £275K, awarded by the Department for Digital, Culture, Media & Sport and The Big Lottery Fund), to support and develop the scout and explorer scout

sections in Sunderland and Darlington was successful.

This will allow us to make substantial progress on the development of these specific sections, and to build additional capacity to support further growth and development in rest of the scout county.

## Youth Programme

Over the past year, the county has continued to focus on improving programme support to our youth members and their volunteer leaders.



The growth in youth numbers indicates that we continue to deliver a fun, exciting and challenging programme which:

- Supports the personal development of our youth members
- Sees 50% of the programme focused on outdoors and adventure
- Supports our young people in gaining their top awards (Chief Scout's Awards, Duke of Edinburgh's Awards, and the Queen's Scout Award)

Anecdotal evidence suggests that some of our leaders are still finding it challenging to deliver the refreshed 2015 programme and these issues continue to be discussed at regular county programme support meetings, where issues and best practices are shared amongst leaders from across the county.

Our (largely new) team of sectional Assistant County Commissioners (ACCs) for Beavers, Cubs, Scouts, Explorer Scouts and the Scout Network continue to visit scout districts and sections to provide practical programme support and advice when requested.

The need to ensure that 50% of the youth programme is focused on outdoor and adventure has been well supported by the Assistant County Commissioner (Activities) and the new Activities Scout Active Support Unit.

Our Activities team continues to train and assess adult volunteers for adventurous activity permits and we are delighted that the team, led by ACC (Activities) Stephen Ramsay, has now cleared the backlog of adult volunteers requiring training and assessment for adventurous activity permits in archery, hill walking, climbing and water activities.

Also, for the first time this year, a complete range of Duke of Edinburgh's Award Leader, Expedition Supervisor and Expedition Assessor training courses have been held in the County.

This adventurous activity training is very important with respect to our young people undertaking adventurous and outdoor activities and we thank all our instructors, trainers, assessors and leaders for committing to this training and assessment for the sake of their young people.

At the end of 2016-17 plans were in place to deliver the planned practical skills training and programme exchange workshops during 2017-18.

### Youth Shaped Scouting

In the final quarter of 2016-17, a new County Youth Commissioner and two Deputy Youth Commissioners were appointed.

While there is still a way to go in fully establishing a youth led culture at all levels in the scout county, the new county youth team are off to a good start.

Before the end of the year, the new county youth team were already supporting District Commissioners to appoint District Youth Commissioners (where not already in place) and were already starting to organise Youth Commissioner meetings and youth forums in the scout county.

### Events, Activities and Competitions

During 2016-17, Durham Scout County has continued to deliver fun, exciting, adventurous and challenging activities, events and competitions which contribute to the development of our youth members.

Feedback from our members, obtained via the county satisfaction survey, tells us that these are both very important to our members and are also highly rated.

Most events and activities are organised by the county events and activities teams (Scout Active Support Units), who plan and deliver events and activities which are highly respected in the north-east region and beyond.



Durham Scout County continues to be well known and well respected for organising large scale events and competitions which cannot be delivered at the group or district level, most of which are delivered by our

events team, under the leadership of Assistant County Commissioner (Events) Ian Hammond, or our sectional Assistant County Commissioners.

2016-17 was a particularly busy year as we celebrated 100 years of the cub scout section and 30 years of the beaver scout section.

County events and competitions in 2016-17 included:

- Our annual awards reception in Windsor for the county's St Georges Day and Queen's Scout Award recipients
- The cub scout Pete Swinney competition
- Cubboree centenary camp
- Beaver picnic
- Cub Scout F.W. Dunn Photography Competition
- County awards day
- Scout and explorer scout Confido camp – with a Carnival theme
- Explorer scout 'Mid Mad' night hike (organised by Durham University Scout and Guide Group)
- Beaver pantomime
- "Climb When Ready" climbing competition
- Cub scout dodgeball competition
- Explorer scout Geoffrey Gordon Cup

Cubboree was bigger than ever, lasting a full three days and nights and was universally acknowledged as the best county cub event ever.

Events such as Confido continue to be filled to capacity and this year's beaver scout pantomime and the 'Climb When Ready' climbing competition saw record numbers of young people taking part.

Logistics can increasingly be a challenge with record numbers arriving at and departing from events at Moor House Adventure Centre and we would like to thank our neighbours in Rainton Gate for their understanding and support as we continue to deliver great experiences to our young people.

## Awards

2016-17 saw a slight reduction in the number of young people attending the county awards day and we are working to understand whether this is because of changing to a revised programme in 2015, an inherent issue with the revised programme or simply because fewer young people were able to attend the Awards Day in 2016.



However, in the explorer scout and scout network sections numbers enrolling for their top awards and completing their award programmes has increased and completion rates continue to be amongst the highest of any organisation in the country.

We once again held a very successful (and long) county awards day at Durham Town Hall in September, attended by the then recently appointing Chief Commissioner for England, Tim Kidd. This high profile, high impact event is a fitting recognition of the achievements of our youth members in gaining their top awards.

## International

Durham Scout County continues to provide practical, administrative and financial support for young people taking part in international activities.

2016-17 saw support being provided for the new 'visits abroad' process and we continue

to support an increasing number of groups from across the scout county to plan and deliver international trips for their young people.

The year also saw us once again plan county led attendance at international and overseas scouting events. We're starting small, planning to take a small group of scout and explorer scouts to the Kent International Jamboree in 2017, but the intent is to build interest and capacity for County led visits abroad and to encourage more leaders to think about taking their young people overseas.

Planning also started for county contingents to attend Roverway in 2018 and the World Scout Jamboree in 2019.

### **Moor House Adventure Centre**

The Moor House Management Board is now well established, providing guidance, support and oversight to our hard-working staff.

2016-17 proved to be a challenging year with respect to external revenues, but this was expected due to the reduction in funding available for adventurous activities in the formal education sector – something which underlines the importance of the work we do in the voluntary sector.

The Moor House Management Board, the Centre Manager and staff at Moor House have responded by developing new product offerings for other customer groups and have managed the expected downturn in external revenues in a proactive manner.

In 2016-17 the county executive committee agreed to release funds to continue with site improvements, which have been supported by a new group of volunteers on the first of our working party days and weekends. As a result of this there are both unseen and visible improvements on site.

This work will continue as part of a new Moor House Development Plan which was developed and approved during 2016-17.

Formal and informal customer feedback on both staff and services continues to be very good and we are grateful to the members of the Moor House Management Board and especially to our hard-working staff for the improvements made during the last 12 months.

### **Training**

Durham Scout County continues to provide adult training for volunteers, delivering a full set of adult training modules under The Scout Association's adult training scheme.

At the end of 2016-17 the role of County Training Manager was still being covered on a temporary basis and our thanks go to Ian Johnson and Sheila Gibbon for their continued support in this area, amongst all their other scouting commitments.

At the start of 2017 the County started to transition towards regional based Manager and Supporter training, which will see another improvement in the quality of the training provided to our lead volunteers.



## Trustees' Annual Report

### Year Ending 31<sup>st</sup> March 2017

The trustees once again have pleasure in presenting their report along with the financial statements of the charity for the year ended 31<sup>st</sup> March 2017.

The financial statements below have been prepared in accordance with the accounting policies set out on pages 29 and 30 and comply with the charity's rules and applicable law, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1<sup>st</sup> January 2015)

## Constitution and Objects

Durham Scout County Council, also known as Durham Scout County Association ('the scout county'), is a registered charity in England and Wales (number 520719), and was formed in 1908.

The County's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of The Scout Association, The Policy, Organisation and Rules (POR) of The Scout Association, and also by a constitutional document which defines the scout county's implementation of POR Chapter 5 ('The Scout County') with respect to the operation of the County Scout Council and the County Executive Committee.

The county's constitutional document was significantly amended and updated at the 2016 Annual General Meeting to bring it fully in line with the model constitution in POR Chapter 5.

### Additional Information

#### Principal Address

Moor House Adventure Centre  
Rainton Gate  
Houghton le Spring  
County Durham  
DH4 6QY

#### Banks

Lloyds TSB  
19 Market Place  
Durham  
DH1 3NL

#### Charity Number

520719

#### Scout Association Registration Number

116

#### Auditors

Straughans Limited  
Chartered Accountants  
Hadrian House, Front Street  
Chester le Street  
County Durham  
DH3 3DB

CAF Bank  
Kings Hill  
West Malling  
Kent  
ME19 4TA

## Trustees for the Year 2016-17

### Trustees - ex-officio

<b>G. Elder</b>	Chair ( <i>elected November 2016</i> )
<b>R. Coates</b>	County Commissioner ( <i>resigned July 2016</i> )
<b>D. Stokes</b>	County Commissioner ( <i>appointed July 2016</i> )
<b>P. Harnby</b>	Treasurer ( <i>elected November 2016</i> )
<b>Vacant</b>	County Secretary
<b>M. Ireland</b>	County Youth Commissioner ( <i>from Jan 2017</i> )

### Trustees

<b>R. Currah</b>	<b>I. Groves</b> ( <i>co-opted December 2016</i> )
<b>G. Piskosz</b>	<b>K. Robertson</b>
<b>J. Moore</b> ( <i>resigned November 2016</i> )	<b>D. Lovett</b>
<b>R. May</b>	<b>D. Stokes</b> ( <i>ex-officio from July 2016</i> )
<b>M. Freeburn</b>	<b>S. Stokes</b>
<b>I. Hammond</b>	<b>D. Holmes</b> ( <i>resigned November 2016</i> )
<b>P. Woods</b> ( <i>co-opted December 2016</i> )	

A minor correction was also approved at the March 2017 meeting of the County Scout Council.

All revisions have been agreed by the County Scout Council and the constitutional document is published on the governance page of the county's website.

Trustees are appointed in accordance with The Policy, Organisation and Rules of The Scout Association and as specified in the county's constitutional document.

The objectives of the charity are the physical, mental and spiritual development of young people and are based on the

Purpose of The Scout Association, namely: "Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society".

The charity is committed to the equality of all members in accordance with The Scout Association's Religious, Equal Opportunities and Development policies and to the safety and well-being of all members in accordance with The Scout Association's Safety, Vetting and Child Protection policies.





### Organisation

The trustees who have served during the year are shown above. The County Chair, County Commissioner, Youth Commissioner, County Secretary (vacant) and County Treasurer are ex-officio trustees.

Additional trustees are elected, nominated or co-opted to the County Executive Committee in accordance with the charity's constitution referenced above.

The trustees meet regularly to discuss all matters in relation to the charity and there are additional sub-committees to deal with specific matters.

The Moor House Management Board continues to manage the operation of Moor House Activity Centre, with a defined Terms of Reference agreed by the trustees and approved by the County Commissioner. The Chair of the Moor House Management Board is appointed by the County Commissioner & County Chair, is approved by the trustees and is required under the Terms of Reference to be a trustee of the charity and report to the full board of trustees.

In the second half of 2016-17 a new Finance Management Board was established with a defined Terms of Reference agreed by the trustees. The new Finance Board is responsible for defining financial policy, establishing financial and accounting practices, ensuring effective financial governance and raising additional funds.

The Chair of the Finance Management Board is also appointed by the County Commissioner & County Chair, is approved by the trustees and is required under the Terms of Reference to be a trustee of the charity and report to the full board of trustees. Work is currently on-going to recruit and appoint additional members to the Finance Management Board.

The Risk Management Group continues to review and revise the County Risk Register as required (see Risk Management on page 14).

At the end of 2016-17, the position of County Secretary was still vacant. While the impact of this is mitigated by the employment of a County Administrator the trustees are keen to appoint a new County Secretary and the position is currently under active recruitment.

### Membership

Committed to the communities of Durham County Council, Darlington, Sunderland, Gateshead and South Tyneside

administrative areas, the Scout County consists of 14 districts, and has a current membership of more than 7,100, with a growth of 4.2% in the year 2016-17.

The charity acknowledges the tremendous amount of voluntary help that is given to all aspects of scouting in the scout county and the trustees express their thanks to all of our young leaders, adult leaders, commissioners and supporters for their dedication and hard work.

### Review of Activities

The charity's main activities are the promotion, support and administration of scouting in Durham Scout County, the running of a scout shop for the sale of uniforms, badges and other equipment, the running of Moor House Adventure Centre for the benefit of the membership, running training courses for volunteers and the provision of large scale events and competitions for the membership.

This past year has seen continued success and further improvements in all of these areas.

### Review of Financial Results

The financial results of the charity are shown below.

The Statement of Financial Activities shows that the charity's operating income in 2016-17 increased to £445,297 (2015-16 £417,172).

However, our operating expenses in 2016-17 also increased from £414,123 (2015-16) to £471,929.

The overall result for the year was a deficit of £5,781 (2015-16: deficit £5,862)

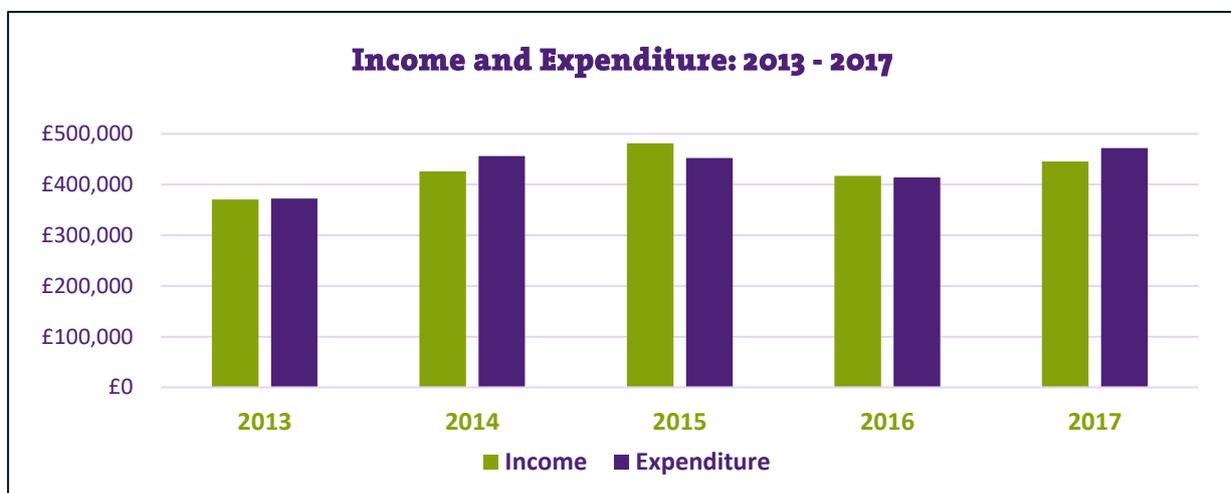
Moor House Adventure centre's income decreased to £187,508, compared to £214,668 in 2015-16. After generating a surplus of £16,013 in 2015-16, Moor House Adventure Centre generated a deficit of £9,467 in 2016-17.

This reflects investment in improving site facilities and a softening of external revenues due to decreased funding available for adventurous activities in the education sector. This downturn was predicted and costs and the deficit were managed accordingly.

This was offset by a £9,295 surplus generated by the scout county shop, which was in line with targets set by the trustees (the county shop is run as a service to the membership and is targeted to break even or make only a small surplus).

The other activities of the scout county (events, competitions and on-going governance and administration) also generated a small deficit over the course of the year.

Results from the previous five years (shown below) demonstrate that despite variable income year to year (mainly due to the scope of large County events), the costs of the charity continue to be appropriately managed in the interest of current and



future members and that the 2016-17 deficit was within an expected and acceptable range when compared to the small surpluses and deficits of previous years.



The trustees are confident that the charities' new management accounting arrangements and enhanced financial oversight have strengthened the ability of the charity to manage variability in income and that the

short to medium term financial position of the Scout County is assured.

We remain grateful for the support of various donors and grant making bodies, with substantial support once again from the W A Handley Charitable Trust and the Sir John Priestman Charity Trust, the latter providing not only direct grants to support development in the scout county, but also funding for our explorer scouts and scout network members to take part in Outward Bound courses and to participate in the Tall Ships Programme.

The William Leech Charitable Trust continues to provide us an interest free loan facility, which the Scout County makes available to local Scout groups in support of development projects.

### Grant Making Policy

During 2016-17, the trustees completed the revision of the charity's grant making policy under the banner of supporting 'Bright Ideas'. This is to support a wider range of development projects rather than simply provide grants/loans to refurbish buildings.

This is in line with the objective to build capacity through new and/or improved scouting provision, and allows the trustees to consider all applications based on relative merit.

With the establishment of the new Finance Management Board and their ability to identify alternative funding sources it is expected that the new grants/loan policy will become more fully effective in 2017-18.

### Reserves Policy

The trustees have adopted a policy of maintaining free reserves (excluding any reserves which finance fixed assets, or designated reserves) at a level of at least six month's administrative expenses. This is currently assessed to be £75,000.

At the end of the year our free reserves were in line with this policy and the trustees continue to consider how additional

reserves may be utilised in support of the charity objectives.

### Risk Management

As part of the trustees' commitment to managing the charity's risks, the trustee Risk Management Group continues to maintain and update a risk register to identify and manage a wide range of safeguarding, financial, health and safety, reputational and strategic risks.

The full board of trustees has once again reviewed the risk register in 2016-17 and is accountable for the management of identified risks, with responsibilities for risk management being delegated to the full board of trustees, the Finance Management Board, the Moor House Management Board or the County Commissioner and his county team as appropriate.

Compared to 2015-16, when the risk register was first established, effective controls have largely been established in all areas. A small number of financial risks are still in the process of being mitigated by the new Finance Management Board and a new risk associated with compliance with new data privacy regulations is also in the process of being mitigated.

Based upon the current risk register, the most significant risks to the charity are:

- Financial governance risks arising from the incomplete establishment of the Finance Management Board
- A failure to meet 'Vision 2018' growth objectives due to not having updated the County Development Plan
- Lack of external funding limiting the ability to achieve growth and development objectives
- Limited ability to deliver a full, balanced programme to all youth members due to insufficient recruitment of trained adult volunteers
- Poor communication of programme opportunities limiting the ability to deliver a full, balanced programme to all youth members

- Failure to comply with new EU data privacy regulations

While the impact of some of these risks occurring would be high, the trustees do not consider the likelihood of these risks occurring to be high and actions have been identified and are already being implemented to further reduce the likelihood of these significant risks. It is expected that all of these significant risks will be further mitigated by the end of 2017-18.



The trustees are also aware of their on-going obligation to fulfil the objectives of the charity with respect to both the current and future youth membership. As discussed above in the review of the financial results, there are significant financial challenges and risks in trying to balance the need for expenditure on development against available capital and revenues.

Also as reported above, further improvements in financial management and governance processes have been achieved in the last 12 months and the trustees once again acknowledge the on-going support of Steven Wake (Financial Controller) and Straughans Limited (Auditors) in supporting this.

### Investment Policy

The charity held £126,393 in a portfolio of mixed UK equities at the year end, actively managed by Brewin Dolphin to generate



income for the county for the long term. Remaining funds are invested on deposit with CAF bank.

Although the underlying value of the investments and the income on investments has risen in 2016-17, diminishing investment returns over recent years mean that the trustees continue to review the allocation of investments to determine whether the objectives of the charity could be more effectively supported by alternative investments or allocation of reserves to income generating capital projects.

A decision on any reallocation of investments is expected in 2017-18.

### **Trustee Induction and Training**

Most of our new trustees are from a scouting background and are therefore familiar with the objectives and operation of the charity.

In accordance with the requirements of The Scout Association, all trustees are required

to undertake applicable training (Module 01E of the adult training scheme).

This will continue to be supplemented by an informal process of trustee induction, overseen by the County Chair, which includes provision of previous committee meetings, annual reports and accounts.

With the recruitment of a significant number of younger trustees (in line with our objectives for youth shaped scouting) we continue to provide support and mentoring for new executive committee members from an existing trustee.

Trustees will also continue to be supported in their role by The Scout Association, who continue to improve support for trustees at all levels in the organisation.

During 2016-17, the county also joined NCVO, which makes comprehensive training and support available to trustees.

### **How We Benefit the Public**

As trustees we understand and bear in mind the Charity Commission's guidance on public benefit.



The county continues to meet the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

In addition to the objectives of the charity above, we also offer support to adult members of The Scout Association volunteering in the scout county.

The focus of the charity's activities is supporting scout groups (beaver scouts, cub scouts and scouts) and scout districts (explorer scouts and scout network) throughout our geographical area through the provision of:

- Administrative, organisational and programme support
- Support for the growth and development of scouting
- Training for both young leaders and adults
- Large scale events, competitions and activities which could not usually be provisioned through the scout group or district,
- Management of the Duke of Edinburgh's Award scheme alongside our own scout award schemes such as the Queen's Scout Award
- Access to adventurous activities through Moor House Adventure Centre, which is also available to members of the wider public, and other educational and youth groups.

## Diversity and Inclusion

Membership is open to all members of the public in accordance with our religious, equal opportunities and development policies, subject to our safety, vetting and child protection policies.

Our executive committee (trustee) membership and county team membership is increasingly diverse in terms of both gender and age.

Girls and young women make up 24% of our overall youth membership, and 44% of our adult members are female. While this is a small decline in female membership in percentage terms since 2015-16, these figures are still reflective of overall national membership by gender.

The overall ethnicity of our membership continues to reflect the communities from which our members are drawn. As part of our development planning we are now starting to consider how we engage and work with ethnic minority groups in urban areas of the scout county, to ensure that scouting is not only open to all, but available in all communities.

Approximately 5% of our membership identify themselves as having additional needs with respect to health and abilities.

At the end of 2016-17, plans were in place to appoint a new Assistant County Commissioner (Diversity and Inclusion) to advise the trustees in this area and to establish a new diversity and inclusion team (Scout Active Support Unit) to provide support to the membership in these areas.





### Responsibilities of The Trustees

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements (below), the trustees are required to:

- Select suitable accounting policies, and apply them on a consistent basis
- Observe the methods and principles in the Charities Statement of Recommended Practice.
- Make judgements and estimates that are prudent and reasonable.

- State whether applicable UK accounting standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the on-going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Approval of the Trustees Report

Approved by the trustees on 11<sup>th</sup> September and signed on their behalf by: -

Trustee: G Elder (Chair)



## Independent Auditors' Report to the Trustees

We have audited the financial statements of Durham Scout County Council for the year ended 31<sup>st</sup> March 2017, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective Responsibilities of Trustees and Auditors

As explained more fully in the Trustee's Responsibilities Statement set out on page 18 the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board (APB's) Ethical Standards for Auditors.

### Scope of The Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

### Opinion on the Financial Statements

In our opinion the financial statements:

- Give a true and fair view of the state of affairs of the charity as at 31<sup>st</sup> March 2017 and of its incoming resources and application of resources in the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- Have been properly prepared in accordance with the Charities Act 2011;

**Matters On Which We Are  
Required to Report By  
Exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you, if, in our opinion:

- The information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- Sufficient accounting records have not been kept; or
- The financial statements are not in agreement with the accounting records and returns; or
- We have not received all the information and explanations we require for our audit.

.....

CHARTERED ACCOUNTANTS  
and Statutory Auditor

..... Date

**Straughans Limited**

**Chartered Accountants and Registered  
Auditors**

Hadrian House  
Front Street  
Chester le Street  
Co Durham  
DH3 3DB



## 2017-18 – A Year of Opportunity

Durham Scout County continues to develop opportunities for further improvement and growth in 2017-18 and after a period of planning and consolidation in the second half of 2016-17, the scout county is ready to move forward in the year ahead.



### Development and Growth

As described above, although Durham Scout County continues to be a 'growth county', there are still challenges which need to be overcome to be able to meet the on-going

demand for scouting in Gateshead, South Tyneside, Sunderland, Darlington and County Durham.

Our target of 6,500 youth members by 2019 can be achieved simply by finding places for the 600 young people currently on our waiting lists. This does however require the establishment of new capacity by:

- Expanding existing provision (increasing the size of existing sections)
- Opening missing sections in existing groups and districts
- Opening new scout groups / explorer scout units

All of this requires the recruitment of additional adult volunteers, training and funding support to build new capacity.

Towards the end of 2016-17 the county appointed a new Deputy County Commissioner (Growth and Development) to work with the Regional Support Team and district 'Growth Champions' to coordinate and support the growth and development of scouting in districts and groups.

In a small number of cases 2016-17 saw a decline in youth numbers in some sections / areas and the county team will provide support to ensure that the reasons for a fall in numbers is understood and will work with groups and districts to help re-establish growth in these areas. It is encouraging to see development planning restarting in a number of these districts.

The appointment of new District Commissioners brings further opportunities for development planning, supported by the scout county and the Regional Support Team.

At the start of 2017-18 more than 20 growth and development projects had been identified where the Regional Support Team, the scout county and districts/groups can work together to build capacity and deliver more scouting to more young people.

The Youth Investment Funding available from the Department of Digital, Culture,

Media & Sport and The Big Lottery Fund grant (see above) will make a significant difference in Darlington and Sunderland Scout Districts, with further peripheral benefits elsewhere in the Scout County.

We are confident that 2017-18 will see further growth in the scout county and will see a reduction in our waiting lists.

## New Appointments

Under the leadership of a new County Commissioner, good progress was made in the recruitment and appointment of county team roles in the second half of 2016-17 (see above).

There remain a number of appointments which still need to be made in the scout county in order to improve support to the membership.

At the end of 2016-17 recruitment processes were already established for the appointment of the following positions, which are expected to be completed in the first half of 2017-18:

- A Deputy County Commissioner
- A County Training Manager
- A County Secretary
- A new Assistant County Commissioner (Diversity and Inclusion)
- District Commissioners for Bishop Auckland, Derwentside, Durham and City, Peterlee and Seaham districts
- Additional members of the Finance Management Board

## Programme Support

A key role for the scout county continues to be in supporting districts, groups and sections in the delivery of the 6 to 25-year-old youth programme. This is increasingly a national priority for the scout movement and an area where Durham Scout County has been leading the way.

While the majority of our experienced leaders deliver balanced and varied programmes which are full of excitement, fun and adventure, there is a continuous

need to support new volunteers and to share new ideas and activities with our existing leadership teams.

We will continue to organise regular programme support meetings for all section leaders in the county, and it is encouraging that this practical style of meeting is increasing being adopted in some scout districts, with dates aligned with the county meetings.



The scout county will work with scout districts to ensure that local programme support is available to our adult volunteers via teams of sectional Assistant District Commissioners (or equivalent) and that the delivery of effective explorer scout provision is the responsibility of scout districts.

To meet the demand from our members, a day of practical skills workshops has been organised for June 2017 and two programme exchange workshops have been planned for October 2017.

If these events are as successful as expected they will become a regular part of the county calendar and it is hoped that many scout districts will also be encouraged to organise similar events on a local basis.

As well as continuing to support adult training and assessment, the county activities team (Activities Scout Active Support Unit) now has a new service

agreement which ties the provision of youth activities to the badge and award scheme.

## Youth Shaped Scouting

As reported above, the new county youth team have hit the ground running.

In the coming year we expect to leverage national good practices to establish innovative and interesting ways to engage with our youth members, to ensure that the scout county is increasingly youth focused and youth led.

During 2017-18 it is expected that all districts will appoint District Youth Commissioners / teams and that youth forums will be established at all levels within the scout county (at section, district and county level, with the views of young people being considered in all meetings).

We will also focus on the development of 'future leaders', by mentoring and supporting youth members to develop leadership, management and governance skills.

While the county team, based on input from our youth members, have identified opportunities to deliver more county events there is recognition that the quality of events in the scout county needs to be maintained.

In order to ensure this, additional Event Managers will be recruited to help ensure the quality of county events and to allow the county events team to deliver guidance and support to districts planning large scale events.

Following a revamp of beaver scout and cub scout events in previous years, the scout section is preparing to relaunch a revamped Vaux Ambulance Shield and Dryburn camping competition in 2018, both designed to bring these traditional competitions up-to-date with input from our scout section membership.

In the explorer scout section, 2017 will see the return of the Monopoly Run after a break of a few years, and a new 'bubble football' competition.

Not to be outdone, the beaver scout section will also be introducing a new climbing day for our youngest sections and the cub scout section will be launching the Cooper Cup, an incident hike with challenging navigation, named after our dear friend and former ACC (Cub Scouts) Ian Cooper, who passed away at the start of 2016-17.

The county will also continue to plan and deliver adventurous activity training and assessment courses to support our adult volunteers in delivering the best in outdoor and adventurous activities to our 6,000+ youth members.

Combined with our other annual events (Windsor awards reception, Pete Swinney competition, Cub Adventure, Beaver Picnic, Awards Day, Confido, Climb When Ready and the Geoffrey Gordon Cup), 2016-17 will be a busy year for the various county Scout Active Support Units who support these activities.



## Events, Activities and Competitions

2017-18 will see a further increase in the number and improvement in the quality of our county events.

## International

During 2017-18 the county will undertake a number of new international projects.

The first one is the start of planning and preparation for Roverway 2018, which will be held in the Netherlands with a patrol from the scout county for the first time. In a similar vein, we will start to prepare for the 24<sup>th</sup> World Scout Jamboree, which will be held in West Virginia, USA in the summer of 2019. Unit Leader selection will start in the spring of 2017 with our youth participants being selected in late 2017. Members of the International Service Team will then be selected in early 2018.

The county is also restarting the organisation of county led international themed trips, starting with a joint scout and explorer scout trip to the Kent International Jamboree in the summer of 2017. It is hoped that this will then lead to county led visits abroad, specifically for those young people who do not get the chance to take part in international opportunities through their scout groups or districts.

## Training

Under our new Assistant County Commissioner (Young Leaders), the scout county will continue to deliver young leader training to supplement training delivered by districts. Based upon feedback from our membership we intend to deliver more of this training and to provide more support and coordination for young leader training in districts.

We will continue to deliver a full programme of adult training, and increasingly take on board feedback from leaders within the scout county, which has identified a need to support leaders with more practical skills training and a desire to re-establish residential training as an option.

These will be a priority for a new County Training Manager, along with the need to recruit more County Trainers.



## Moor House Adventure Centre

2017-18 will see the Moor House Management Board and staff of Moor House Adventure Centre (MHAC) continue to develop the centre, both in terms of facilities and product offerings.

This will be guided by the MHAC development plan approved in 2016-17 and supported by a growing band of volunteers as the MHAC service crew is re-established.

Part of the Youth Investment Funding will see the development of programmes for scouts and explorer scouts from Darlington and Sunderland scout districts at MHAC, with these programmes also being made available to the wider scout county.



## Finance

2016-17 saw the establishment of our first integrated county budget, which will allow us to improve our monitoring processes, comparing our quarterly management accounts against the budget to further improve our financial management.

This will also be the year in which the new Finance Management Board will be fully established, with the objective to further define and monitor financial processes and start to put our fundraising on a more strategic basis.

In the latter task, the employment of a part-time fund raiser through the Youth

Investment Funding will directly assist Darlington and Sunderland scout districts in raising funds. This will also assist the Finance Management Board identify sources of additional funding available to the wider scout county.

## Media and Communications

2016-17 saw significant improvements in internal communications within the scout county, with the re-establishment of a county newsletter, a new e-mailing system for members, regular use of county social media and blogs from the County Commissioner, an extra meeting of the County Scout Council and updates to the county website.

All of this requires a range of skills and in 2017-18 we will complete the establishment of a County Media Scout Active Support Unit.

This will be to assist with all of the above, but also to further develop our external communications with our supporters, local media and the wider public.

## Diversity and Inclusion

As an organisation, we are open to all, but our members sometimes need support to make scouting fully welcoming and accessible to people of different genders, abilities/disabilities, sexuality, race, faith or religion and socio-economic backgrounds.

During 2017-18 we will appoint an Assistant County Commissioner (Diversity and Inclusion) to provide leadership in this area, and to set up and manage a Scout Active Support Unit whose members will provide the necessary experience, guidance and support to help all our members to be as welcoming and inclusive as we would all like.

We will continue our work with our friends from Northumberland Scout County, to attend Northern (Newcastle) Pride for the first time. This highly visible community event will clearly demonstrate Durham Scout County's support for our LGBT+ members and communities, and show that

we are proud to be an increasing diverse and inclusive organisation.

As part of our development work, the scout county will work with the Regional Support Team and leverage national best practices to start the process of helping districts to establish scouting in some of the most economically deprived parts of the scout county.

We will also work with local communities to make scouting more accessible to and available within ethnic minority groups in the scout county, and to make sure that all communities understand that scouting is open to girls and young women of all ages.

### **Community Impact and Engagement**

Our local communities need scouting – and scouting needs the support of our local communities.

As well as promoting our national award winning 'Million Hands' programme working with large national charity partners, we will encourage local scout groups to identify their own local community impact projects and to be more engaged in their local communities.

In support of this objective, we will continue to look for a highly visible, high impact county level community impact project so that we can make the public aware of the good young people do in our communities.



## Statements of Financial Activities

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	2,345	1,750	4,095	4,548
Charitable activities	4	135,609		135,609	87,064
Other trading activities	5	295,818		295,818	321,243
Investment income	6	4,779		4,779	4,317
Other income	7	4,996		4,996	-
<b>TOTAL INCOMING RESOURCES</b>		<b>443,547</b>	<b>1,750</b>	<b>445,297</b>	<b>417,172</b>
<b>Expenditure on:</b>					
Raising funds	8				
Charitable activities	9	243,016	-	243,016	249,021
	10	228,913	-	228,913	165,102
<b>TOTAL RESOURCES EXPENDED</b>		<b>471,929</b>	<b>-</b>	<b>471,929</b>	<b>414,123</b>
<b>NET INCOMING/OUTGOING RESOURCES BEFORE OTHER RECOGNISED GAINS</b>					
		(28,382)	1,750	(26,632)	3,049
<b>TRANSFERS BETWEEN FUNDS</b>					
		8,578	(8,578)	-	-
<b>OTHER RECOGNISED GAINS</b>					
Gains (Losses) on investments	15	20,851	-	20,851	(8,911)
		1,047	(6,828)	(5,781)	(5,862)
<b>NET INCOMING RESOURCES</b>		<b>1,047</b>	<b>(6,828)</b>	<b>(5,781)</b>	<b>(5,862)</b>
Balances brought forward		709,556	43,795	753,351	759,213
Balances carried forward		710,603	36,967	747,570	753,351

## Balance Sheet

	Note	£ 2017	£ 2016
<b>FIXED ASSETS</b>			
Tangible assets	14	534,212	547,388
Investments	15	126,393	105,542
		<u>660,605</u>	<u>652,930</u>
<b>CURRENT ASSETS</b>			
Stock	16	22,963	21,843
Debtors	17	48,931	109,514
Cash at bank and in hand		141,001	179,957
		<u>212,895</u>	<u>311,314</u>
<b>CREDITORS: Amounts falling due within one year</b>	18	(125,930)	(210,893)
<b>NET CURRENT ASSETS</b>		<u>86,965</u>	<u>100,421</u>
<b>NET ASSETS</b>		<u>747,570</u>	<u>753,351</u>
<b>FUNDS</b>			
Unrestricted:			
Designated funds	19	36,787	34,787
Other charitable funds	19	673,816	674,769
Restricted funds	20	36,967	43,795
		<u>747,570</u>	<u>753,351</u>

These financial statements were approved by the trustees on 11<sup>th</sup> September and are signed on their behalf by: -

G Elder (Chair)  
Trustee

D Stokes (County Commissioner)  
Trustee

## Notes to the Financial Statements

### 1. Accounting Policies

#### (a) Basis of Accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to the financial statements. These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) and the Charities Act 2011.

Durham County Scout Council meets the definition of a public benefit entity under FRS102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. With respect to the next reporting period the most significant areas of uncertainty are the effect on the carrying value of assets held by the charity, the level of investment return and performance on investment markets.

#### (b) Reconciliation with Previous Generally Accepted Accounting Practice

In preparing the financial statements, the Trustees have considered whether in applying the accounting policies required under the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

#### (c) Preparation of Accounts on a Going Concern Basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy will be included as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes entitled to the grant.
- Investment income is included when receivable.
- The value of services provided by volunteers has not been included.

### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, as set out in the notes to the accounts.

### **Support Costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, personnel, payroll and governance costs which supports the charitable activities. These costs have been allocated to expenditure on charitable activities. Further details of support costs are set out in note 8.

### **Tangible Fixed Assets and Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows: -

Freehold land and buildings	Buildings element is amortised on a straight-line basis over 50 years. Freehold land is not depreciated.
Fixtures and fittings	10 –50% straight-line basis depending on the asset.

### **Investments**

Investments are accounted for at market value at the year end. Investment income is accounted for on accruals basis (see also note 15).

### **Stocks**

Stocks of goods for resale are valued at the lower of cost and net realisable value.

### **Fund Accountancy**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial accounts.

## 2. Trustees' Remuneration and Expenses

	2017 £	2016 £
County Commissioner		
- In attending District Annual General Meetings throughout the County, Regional Conferences and meetings, reimbursement of costs paid on behalf of Durham Scout County Council	132	380
Other trustees		
- Reimbursement of travel and other costs paid on behalf of Durham Scout County Council	-	472
	132	852

The above costs are for expenses incurred by trustees, some of whom are also voluntary officers of the charity. Expenses incurred in their volunteer roles are not included in the above.

Other than disclosed above, no other trustees, nor any person connected to them, have received any remuneration or expenses during the current or previous year.

## 3. Donations and Legacies

<u>2017</u>	Unrestricted Funds £	Restricted Funds £	Total Funds £
Sir J Priestman Charitable Trust	2,000	-	2,000
W A Handley Charitable Trust	-	1,750	1,750
Miscellaneous donations including Gift Aid	-	-	-
Local Authority Grant	345	-	345
	2,345	1,750	4,095

<u>2016</u>	Unrestricted Funds £	Restricted Funds £	Total Funds £
<i>Sir J Priestman Charitable Trust</i>	-	2,000	2,000
<i>W A Handley Charitable Trust</i>	1,750	-	1,750
<i>Miscellaneous donations including Gift Aid</i>	798	-	798
<i>Local Authority Grant</i>	-	-	-
	2,548	2,000	4,548

#### 4. Charitable Activities

<b>2017</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total funds £</b>
County activities	135,609	-	135,609
	<u>135,609</u>	<u>-</u>	<u>135,609</u>

<b>2016</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total funds £</b>
County activities	86,869	195	87,064
	<u>86,869</u>	<u>195</u>	<u>87,064</u>

#### 5. Other Trading Activities

	<b>Unrestricted Funds £</b>	<b>Total Funds 2017 £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds 2016 £</b>
Scout shop sales	56,137	56,137	55,156	55,156
Membership fees	52,173	52,173	51,419	51,419
Activity Centre fees	187,508	187,508	214,668	214,668
	<u>295,818</u>	<u>295,818</u>	<u>321,243</u>	<u>321,243</u>

#### 6. Investment Income

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2017 £</b>	<b>Total Funds 2016 £</b>
Bank interest received	10	-	10	8
Dividends	4,769	-	4,769	4,309
	<u>4,779</u>	<u>-</u>	<u>4,779</u>	<u>4,317</u>

#### 7. Other Income

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2017 £</b>	<b>Total Funds 2016 £</b>
Profit on disposal of fixed assets	4,996	-	4,996	-

## 8. Expenditure

	Allocation basis	Scout Store £	Training Courses £	Member Services £	Moor House £	Governance £	Total 2017 £	Total 2016 £
<b>Costs directly allocated to activities</b>								
Cost of sales	Direct	41,374	-	11,458	9,030	-	61,862	64,860
Sales Commission	Direct	-	-	-	7,226	-	7,226	5,832
Licences		-	-	1,264	1,181	-	2,445	2,478
Staff costs	Direct	1,745	2,568	22,290	102,302	2,568	131,473	133,847
Training costs	Direct	-	4,118	-	-	-	4,118	1,284
Event costs and support to members	Direct	-	-	135,941	-	-	135,941	82,617
Grants paid out	Direct	-	-	-	-	-	-	10,000
Bad debts	Direct	(28)	-	-	1,828	-	1,800	5,374
Apparent cash shortfall	Direct	-	-	-	-	-	-	1,472
<b>Subtotal</b>		<b>43,091</b>	<b>6,686</b>	<b>170,953</b>	<b>121,567</b>	<b>2,568</b>	<b>344,865</b>	<b>307,764</b>
<b>Support Costs</b>								
Advertising	Direct	-	-	-	-	-	-	2,836
Sundries	Direct	-	-	-	-	-	-	3,408
Depreciation	Direct	594	-	3,456	17,704	-	21,754	23,579
Rates and water	Direct	-	-	212	1,200	-	1,412	1,702
Insurance	Direct	-	-	2,657	6,073	-	8,730	8,488
Cleaning	Direct	-	-	1,054	5,969	-	7,023	-
Heat and light	Direct	-	-	1,506	8,534	-	10,040	10,623
Investment management fees	Direct	-	-	180	-	-	180	650
Audit and legal	Direct	-	-	2,550	-	18,329	20,879	19,819
Travelling and meetings	Direct	620	96	1,585	630	-	2,931	650
Bank Charges	Usage	180	-	357	357	-	894	693
Telephone costs	Staff time	186	-	661	1,745	-	2,592	2,857
Other office costs	Staff time	-	893	1,072	6,073	893	8,931	7,959
Sundry expenses	Staff time	174	-	456	974	-	1,604	1,200
Card M/C	Usage	852	-	-	522	-	1,374	1,240
Repairs	Direct	-	-	3,371	17,520	-	20,891	11,839
Presentation & AGM	Direct	-	-	2,308	-	-	2,308	-
Printing, stationery & post	Direct	164	3	346	1,206	-	1,719	1,849
Irrecoverable input tax	Usage	-	-	6,901	6,901	-	13,802	6,967
<b>Subtotal</b>		<b>2,770</b>	<b>992</b>	<b>28,672</b>	<b>75,408</b>	<b>19,222</b>	<b>127,064</b>	<b>106,359</b>
<b>Total Expend</b>		<b>45,861</b>	<b>7,678</b>	<b>199,625</b>	<b>196,975</b>	<b>21,790</b>	<b>471,929</b>	<b>414,123</b>

## 9. Cost of Raising Funds

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Scout shop sales	45,861	45,861	49,716	49,716
Investment management fees	180	180	650	650
Activity Centre fees	196,975	196,975	198,655	198,655
	243,016	243,016	249,021	249,021

## 10. Cost of Charitable Activities Per Fund

<u>2017</u>	Unrestricted Funds £	Restricted Funds £	Total Funds £
Events and support provided to members	199,445	-	199,445
Training	7,678	-	7,678
Governance costs	21,790	-	21,790
	228,913	-	228,913

<u>2016</u>	Unrestricted Funds £	Restricted Funds £	Total Funds £
Events and support provided to members	140,581	615	141,196
Training	5,632	-	5,632
Governance costs	18,274	-	18,274
	164,487	615	165,102

## 11. Cost of Charitable Activities by Activity Type

	Activities undertaken directly £	Support Costs £	Total Funds 2017 £	Total Funds 2016 £
Events and support provided to members	170,953	28,492	199,445	141,196
Training	6,686	992	7,678	5,632
Governance costs	2,568	19,222	21,790	18,274
	180,207	48,706	228,913	165,102

## 12. Payroll Costs

	2017	2016
	£	£
<b>The aggregate payroll costs were:</b>		
Wages and Salaries	127,446	128,477
Social Security costs	3,941	5,370
Pension contributions	86	-
	<u>131,473</u>	<u>133,847</u>

### Particulars of Employees:

The average number of full time equivalent staff employed by the charity during the financial year amounted to:

	2017	2016
Store and cleaning staff	1	1
Administration	3	3
Campsite and activities	13	6
	<u>17</u>	<u>10</u>

No member of staff received remuneration in excess of £60,000 in either year.

Key management personnel received remuneration of £27,702 in the year.

## 13. Auditors Remuneration

	2017	2016
	£	£
Audit fees	<u>4,000</u>	<u>3,000</u>

## 14. Tangible Fixed Assets

	Freehold Land & Buildings	Fixtures & Equipment	Total
Cost	£	£	£
At 1 April 2016	627,035	210,162	837,197
Additions	-	8,578	8,578
Disposals	-	5,748	5,748
At 31 March 2017	627,035	212,992	840,027
<b>Depreciation</b>			
At 1 April 2016	121,549	168,260	289,809
Charge for the year	11,426	10,328	21,754
Disposals	-	5,748	5,748
At 31 March 2017	132,975	172,840	305,815
<b>Net book value</b>			
At 31 March 2017	494,060	40,152	534,212
At 31 March 2016	505,487	41,902	547,388

Included above is £95,000 (2016: £95,000) relating to freehold land which has not been depreciated.

## 15. Fixed Asset Investments

Listed investments:	2017	2016
	£	£
Market value at 1 April	105,542	114,658
Addition in year at cost	-	-
Disposals	-	205
Net unrealised investment gain	20,851	(8,911)
Market value 31st March	126,393	105,542

## 16. Stock

	2017	2016
	£	£
Store stock	20,619	19,495
D of E Books	2,344	2,348
	22,963	21,843

## 17. Debtors

	2017	2016
	£	£
Trade debtors	31,623	75,941
Prepayments and accrued income	3,374	11,812
VAT Debtor	-	3,417
Loans to groups	13,277	18,344
Other debtors	657	-
	48,931	109,514
	48,931	109,514

Included in loans to groups is £10,523 (2016: £10,523) which fall due after one year.

## 18. Creditors: Amounts Falling Due Within One Year

	2017	2016
	£	£
Trade creditors	13,391	26,557
Accruals and deferred income	92,299	164,336
Other loans	20,000	20,000
VAT	240	-
	125,930	210,893
	125,930	210,893

## 19. Funds

MOVEMENT IN UNRESTRICTED FUNDS	General Funds	Designated Funds	Total
	£	£	£
Balance at 1 April 2016	674,769	34,787	709,556
Income and gains	426,398	2,000	464,398
Expenses and losses	(471,929)	-	(471,929)
Transfers	8,578	-	8,578
Balance at 31 March 2017	673,816	36,787	710,603
	673,816	36,787	710,603

DESIGNATED FUNDS	<i>Balance at 1.4.2016</i>	Income & Gains	Expenditure & Losses	Transfers	Balance at 31.3.2017
	£	£	£	£	£
The Horace Robinson International Fund	31,550	-	-	-	31,550
Moor House Social Committee Fund	3,237	-	-	-	3,237
County Development Fund	-	2,000	-	-	2,000
	34,787	2,000	-	-	36,787
	34,787	2,000	-	-	36,787

Designated funds and the use of these funds are as follow: -

**The Horace Robinson International Fund**

Represents funds originally bequeathed to the County which has been designated by the trustees for international purposes.

**Moor House Social Committee Fund**

This is a designated fund arising from funds raised by the Moor House Social Committee to finance improvements to Moor House.

**County Development Fund**

This is a designated fund arising from funds raised to finance development across the County.

**20. Restricted Funds**

	<i>Balance at 1.4.2016</i>	<b>Income &amp; Gains</b>	<b>Expenditure &amp; Losses</b>	<b>Transfers</b>	<b>Balance at 31.3.2017</b>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
County Commissioners Fund	12,343	-	-	(1,750)	10,593
Testimonial Fund	8,654	-	-	-	8,654
Jamboree/ International Fund	6,000	-	-	-	6,000
Capital Projects Fund	16,798	-	-	(8,578)	8,220
W A Handley Development fund	-	1,750	-	1,750	3,500
	<u>43,795</u>	<u>1,750</u>	<u>-</u>	<u>(8,578)</u>	<u>36,967</u>

Transfers from restricted funds are in respect of capital grants which have now been expended and are now unrestricted.

Restricted funds and the restrictions on the use of these funds are: -

**County Commissioners Fund**

Represents funds made available to the County Commissioner to use at his discretion in aiding needs in scouting.

**Testimonial Fund**

Represents funds available to persons aged between 6 and 17 years of age in scouting, to help towards travelling costs to a scouting event held within the United Kingdom.

**Jamboree and International Fund**

Represents funds available towards funding the World Jamborees, Moots and future international trips abroad.

**Capital Projects Fund**

Represents monies donated by the Sir James Knott Charitable Trust for capital projects of the charity or Scout groups within Durham Scout County. £8,578 was spent on projects at Moor House in the year and has been transferred to the general fund.

**W A Handley Development Fund**

Represents grants received for use in certain geographical areas within the County.

**21. Analysis of Net Assets Between Funds**

	Tangible Fixed Assets £	Current Assets less Liabilities £	Total £
<b>Restricted Funds</b>			
County Commissioner's Fund	-	10,593	10,593
Testimonial Fund	-	8,654	8,654
Jamboree/International Fund	-	6,000	6,000
Capital Projects Fund	-	8,220	8,220
W A Handley Development Fund	-	3,500	3,500
	-	36,967	36,967
<b>Unrestricted Funds</b>	660,605	49,998	710,603
<b>Total net assets</b>	660,605	86,965	747,570

**22. Commitments**

The charity had total guarantees and commitments at the balance sheet date of £6,155 (2016 : £10,466).

**Durham Scout County Council**

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